

## Minutes of the Meeting of Kinwarton Parish Council

Alcester Academy Monday 14 October 2019

Present:	Cllr M Moore	MM	chair
	Cllr J Kinnersley	JK	
	Mrs M Skelton	clerk	
	Cllr G Foreman	GF	
	Cllr M Cargill	Cty Cllr	

### 1. Confirmation of the minutes of the last meeting held on 2 September 2019

The chair opened the meeting and noted that with only 2 councillors present the parish council was not quorate and limited business could therefore be conducted. The minutes of the last meeting to be approved at November 2109 meeting.

### 2. Apologies

Received from Cllr Andrews, Cllr O'Rourke, Cllr Vining, Cllr Rees, Cllr Armstrong

### 3. Disclosure of interests

### 4. Matters arising from the minutes

#### a) Kinwarton House business activities vs planning consent

MC noted further investigation on-going

#### b) Marla Tubes security fencing

MC continues to chase but receives no feedback from planning dept.

#### c) Parish Plan Actions

Item below remain on the agenda for monitoring

- Poor repair of footpath running to Coughton Fields Lane  
Works confirmed but awaited.

#### d) Additional waste bin

Business currently for sale – item to be left on agenda pending outcome.

#### e) Planning Application 19/00923/FUL Gas Powered Station

KPB objections to be re-submitted following submission of amended plans.

GF reported at meeting with Highways England & the developer resulted in no move for the proposed plant. Landscaping consultant is submitting report in 3-4 weeks. Likely to go to committee the end of Nov/Dec 2019.

#### f) St Marys' Park

The clerk received notification from the Env Agency that trees fallen in the river are the responsibility of the landowner.

MC suggested clerk contact WCC (Dale Partridge) to ascertain landowner/tenant.

- g) Neighbourhood Plan  
Updates awaited from GF
- h) Seymour Road sign  
Broken sign has been reported via WCH online website but to date no repair effected.
- i) Cut back of bushes Kinwarton Road  
GF confirmed work has been completed by the CPT and also along Kinwarton Farm Road.
- j) DPI forms  
MOR to submit form
- k) Purton Close – cut back of trees  
Discuss quotes at next quorate meeting.

## 5. Financial Matters

- a) Accounts for payment

	<u>Inv no.</u>	
JM Roberts	2766	£400.00
Chris Andrews	CA63-19	£80.00
PFK Littlejohn	SB20194013	£240.00
Limebridge	1237	£252.00
Npower	LGWDRZ8N	£898.28
Limebridge	1256	£72.00 (additional to agenda)

Accounts for payment could not be approved but MC advised that the clerk may contact councillors after the meeting and on receipt of approval make the payments due.

## 6. Correspondence

Clerks & Councils Direct circulated

## 7. AOB

- a) Adjustment to Npower invoice  
The clerk explained the previous minutes error regarding charges by Npower.
- b) RBL wreath/donation  
Discuss/approve at November 2019 meeting when quorate.
- c) WALC AGM 09/11/19  
MM to attend pm. Clerk to register attendance.

- d) Notice of conclusion of Audit  
No charges to be made for any applications to view.
  
- e) Appointment of new Clerk & Responsible Financial Officer  
The clerk to advertise the vacancy in local press and via WALC website and PKPC website. GF mentioned that the clerk to Coughton PC has retired so the 2 roles combined may appeal to someone.
  
- f) Resignation of Cllr Andrews  
The chair read Cllr Andrews' letter confirming his resignation from KPC. The vacancy to be advertised on the website.
  
- g) KPC noticeboard  
John Clarke to effect repair and report on general condition of the board.
  
- h) Newsletter  
The councillors wish to issue an up to date newsletter to include outlining the process should KPC not attract enough councillors to continue.
  
- i) Cllr Cargill's report  
  
MC reported on Green Waste initiative, collaboration schemes to assist with waste management, broadband %g rollout and purchase of electricity from green suppliers.  
  
MC to visit representing the district.  
  
Carers and teenage health issues are on the Healthboard initiative.  
  
Big Breakfast Day very successful.
  
- j) Parking associated with Alcester Academy  
JV had reported to MM that cars collecting/dropping off students parking on the grass verge on Captains Hill and that engines of waiting cars are being left running for up to 30 minutes.  
Clerk to write to the headteacher and request that parents/carers are advised against both.

**Date & time of next meeting:** Monday 4 November 2019 @ 7.30pm

Signed.....

Date.....