

Minutes of the Meeting of Kinwarton Parish Council

Alcester Academy Monday 4 November 2019

Present:	Cllr M Moore	MM	chair
	Cllr K Rees	KR	vice chair
	Cllr J Kinnersley	JK	
	Cllr M O'Rourke	MOR	
	Cllr C Armstrong	CA	
	Cllr J Vinings	JV	
	Mrs M Skelton	clerk	
	Mr M Giddings	MOP	
	Mr P Rudge	MOP	

1. Confirmation of the minutes of the last meeting held on 2 September 2019 & 14 October 2019

The chair opened the meeting and welcomed those in attendance.

The chair invited approval of the minutes detailed above: Proposed KR Seconded JV

2. Apologies

District Cllr M Cargill & Alcester Cllr G Foreman

3. Disclosure of interests

None received

4. Matters arising from the minutes

a) Kinwarton House business activities vs planning consent

CA noted that the Planning Dept had been advised that commercial van sales were now operating from the premises.

b) Marla Tubes security fencing

MC emailed that no further information has been provide and the officer formally dealing with the case has now moved to the Highways Dept.

c) Parish Plan Actions

Item below remain on the agenda for monitoring

- Poor repair of footpath running to Coughton Fields Lane

Works confirmed but awaited – currently no sign of works commencing

KR noted that yellow paint highlighting areas for repair around Seymour Road has been awaiting commencement of works for so long that it has begun to fade.

d) Additional waste bin

Business currently for sale – item to be left on agenda pending outcome.

- e) Planning Application 19/00923/FUL Gas Powered Station
MC emailed notes report that the matter is on-going.
- f) St Marys' Park
The clerk to contact Mr Carless (tenant) regarding fallen trees in the river.
The clerk to contact John Clarke regarding power washing the path leading in to the park.
- g) Neighbourhood Plan
Updates awaited from GF
- h) Seymour Road sign
The clerk to chase this up again.
- i) DPI forms
MOR submitted his completed forms.
- j) RBL Remembrance Day
The Wreath has been collected and JK will attend the service to represent KPC.
£75 donation to RBL Proposed JK Seconded KR
- k) Appointment of new clerk
No applications received.
Vacancy advert to be added to Alcester News Facebook page
- l) KPC noticeboard
Enquire with John Clarke regarding repair
- m) Purton Close – cut back of trees
X2 quotes received @ £250 no VAT applicable (C Andrews) & £285 + VAT (Limebridge)
The councillors all in favour of issuing the work to C Andrews. The clerk to arrange.
- n) Newsletter
MM presented a draft newsletter covering various topics. Suggestions received for further information to include. MM to re-draft.
- o) Parking Captain's Hill verge & engines running at school pick up
MM has met with the head of Alcester Academy who has emailed all parents/carers to advise against parking on the grass verge & to switch engines off while parked.

5. Financial Matters

a) Accounts for payment

	<u>Inv no.</u>	
Stratford Herald		£164.98
M Skelton	salary	£733.38
HMRC	tax/NI	£249.80
Limebridge	1282	£252.00

Proposed CA seconded JK

It was noted that approval to pay accounts due on the October 2019 agenda had been sought by the clerk post-meeting and obtained by email from sufficient councillors. All in agreement.

6. Correspondence

LCR Autumn 2019 presented.

7. AOB

a) Co-option of Parish Councillor

MG was invited to join KPC as a councillor and accepted.

All in favour and Cllr Giddings (MG) was duly co-opted.

MG noted that being a resident of The Pastures estate he could represent that part of Kinwarton and appraised the councillors of various issues concerning the estate.

b) Inspection of Playground Equipment St. Mary's Park

JK noted that an inspection was due – the clerk to arrange.

Date & time of next meeting: Monday 2 December 2019 @ 7.30pm

Signed.....

Date.....