

**MINUTES OF THE MEETING OF KINWARTON PARISH COUNCIL  
VIRTUAL ZOOM MEETING, MONDAY 1<sup>ST</sup> JUNE 2020**

**Present:**

Cllr M Moore MM (Chair)  
Cllr K Rees KR (Vice Chair)  
Cllr J Kinnersley JK  
Cllr M O'Rourke MOR  
Cllr N Loomes NL  
Cllr J Vining JV  
Cllr M Giddings MG  
Cllr C Armstrong CA

Cllr G Foreman GF (Alcester Town Councillor and District Councillor)  
Cllr M Cargill MC (Alcester Town Councillor, District Councillor, County Councillor)

Mrs. Z Illés-Cody (clerk and rfo)

**Updates from District and Count Councillors**

**COVID-19 Update**

Cumulative cases in Warwickshire now 1447, up from 1409 with confirmed cases in Stratford on Avon District at 362, up from 359. Testing continues at Stratford College.

Cumulative total of all COVID-19 deaths in Warwickshire is 455. Over the same period there have been 2759 non COVID-19 related deaths in Warwickshire.

Capacity in hospitals remains good with 5% of beds occupied by COVID-19 patients, 15% with suspected COVID-19 patients and three patients in Intensive Care.

**Test, Track and Trace (TTT)**

Warwickshire leading regional pilot with Coventry and Solihull for TTT initiative with WCC and PHE. Aiming to understand local trends on the spread of the virus, and keep the R value well below 1.

**Care Homes**

Cumulative total of 565 C-19 cases or suspected cases in 64 care homes settings from total of 160 homes in Warwickshire. WCC received £7.2 million as part of the government's care home support package of which approximately 75% will be going out to every care home at the rate of around £1000 per bed. The first phase of this funding has already been paid out direct to care homes. Details of funding published on the WCC website.

45,000 items of PPE supplied to care homes by WCC via the 7 Day Emergency PPE facility.

Test kits provided for every care home for testing of both staff and residents.

**Schools**

WCC encouraging as many children back into school as they can. Comprehensive risk assessments from every school. The final decisions on opening is down to the HeadTeacher and the Governors.

**Waste Household Recycling**

The online booking system working really well and the sites open include Burton Farm in Stratford and Princes Drive, Leamington Spa: <https://www.warwickshire.gov.uk/hwrc> More dates will be released on a continuing basis by WCC. A household can only book one visit every two weeks. For further information, either check the SDC website or email [streetscene@stratford-dc.gov.uk](mailto:streetscene@stratford-dc.gov.uk)

**Business Grants**

SDC paid out over £30million to over 2800 businesses and organisations registered for business rates.

## Community Hubs

Over 1000 food parcels have now been distributed.

## Recovery Plan

SDC fourth worst hit district council in the UK due to reliance on tourism and hospitality, automotive manufacturing and agriculture. Loss of revenues and increased costs from pandemic means that SDC is currently forecasting an £8.1m deficit this year! Government have provided 2 grants to SDC totalling to £1.3.

SDC is continuing to lobby the Secretary of State, Robert Jenrick MP together with Nadhim Zahawi MP and Jeremy Wright MP to ensure they grasp the financial predicament of SDC.

The SMT and cabinet are consequently extremely focused on developing an economic recovery plan and have been liaising with the West Midlands Combined Authority, Coventry and Warwickshire LEP, Coventry and Warwickshire Growth Hub, Shakespeare's England, Stratford, the RSC and captains of industry to plan the way forward.

SDC working closely with businesses developing support and guidelines to reopening businesses. These include partially pedestrianising areas, allowing businesses to use pavements for their customers, with social distancing in place.

Visitors are welcome to Stratford-on-Avon provided everyone stays alert and socially distance.

**1. Apologies** – None received

**2. Disclosure of interests** – None disclosed

**3. Matters arising from the Update for Kinwarton Parish Council from the Clerk, May 2020** – None raised. Thanks from MM passed on to ZIC for clerking during Covid-19.

## 4. Ongoing matters

a) Marla Tubes security fencing

No updates received from Mark Cargill. Issue unlikely to be resolved.

b) Parish Action Plans.

ZIC to request to ACJ (WCC) a larger stretch of pavement to be resurfaced, from Kinwarton House to Coughton Fields Lane, as it is in poor state of repair and needs to be wide enough for pushchairs and wheelchairs.

c) Additional waste bin Wakefield Way near Costcutter shop.

No updates on bin.

ZIC to contact landowner regarding state of the area in front of the shops on Kinwarton Farm Road.

d) St Mary's Park

**Fallen tree** –Mr Careless says he will remove the tree from the river. Progress to be followed up end of June if no sign of action.

**Annual HAGS maintenance report.** No immediate action required. Some issues will be resolved when the park is in use again once Covid-19 restrictions lifted.

**Dog bin.** Delivery contractors not currently working as not classified as essential. ZIC will contact SDC again to enquire when delivery will recommence. Estimate for removal - £100. KPC will remove current dog bins themselves.

**Tree pollarding** - Roots to Shoots have completed tree pollarding. One large willow remains, requiring probable two further days' work. Mike Hamilton is quoting for this work. ZIC to inform council of quotation when it arrives.

Agreement from councillors that suggestion of rolling programme from Mike Hamilton for maintenance of trees is sensible, pricing permitting.

e) Hedge and verge maintenance Captain's Hill

Raised issue of overgrown vegetation from Kinwarton boundary up to Kinwarton House - awaiting response from WCC/Alan Caldwell Jones. ZIC to follow this up.

f) Lowering pavement near Seymour rd to enable w'chair access

MC has ensured this has been added to the work program. ZIC to contact Alan Caldwell-Jones to ensure this is in the schedule. KR to send photos of precise area to ZIC.

f) KPC Noticeboards and benches

-Decision to accept Greenbarnes quotation for new noticeboard, and to locate it on the tarmac, beside the mini roundabout at the bottom of Captains' Hill, with its back towards The Pastures.

-John Clarke – completed the renovation work on noticeboard and bench. ZIC to pay invoice and liaise concerning installation method statement for installation of new noticeboard.

h) Captain's Hill service road verge

Councillors agreed to put bollard installation/quotation process on hold while funding is likely to be an issue. Some concerns about impact upon drivers, particularly of large vehicles, manoeuvring around corner with a bollard in place.

i) Community speed checks/ signage on Kinwarton Farm Road.

No further updates. Awaiting Cllr Cargill to provide further information on training schedule.

j) Pastures Residents Association requests.

Dog bin emptying. ZIC emailed MC and Street Scene at SDC regarding responsibility for dog bins and legal standing regarding emptying bins. Awaiting responses. Agreement to discuss with MC at next meeting. ZIC to email MC prior to meeting regarding this issue.

## 5. Planning applications

- ref: 20/00200/COUO 4 Kinwarton Farm Road, B49 6EL (change of use of office space in 4 Kinwarton Road to 21 apartments. **Planning Refused.**
- 19/03042/FUL Unit 11 - 15, Tything Road East, B49 6ES (Proposed subdivision of existing industrial unit into 3 units) **Permission with conditions.**
- Ref: 20/01083/FUL Planning application amendment. 6 Captains Hill, Alcester, B49 6QW (Single storey rear extension to kitchen). Councillors to email any concerns to ZIC.

## 6. Financial Matters

a) Accounts for payment

|  |          |
|--|----------|
| Zoe salary                             | £317.10  |
| 1 & 1 Internet                         | £10.79   |
| HAGS annual report                     | £180.00  |
| Roots to Shoots (paid)                 | £2160.00 |
| Limebridge (paid)                      | £258.00  |
| JM Roberts (paid)                      | £850.00  |
| Dog waste bin emptying charge (annual) | £536.93  |
| BHIB insurance (annual)                | £644.24  |
| John Clarke (bench and notice board)   | £200.00  |

Accounts for payment approved.

## 7. Correspondence

Response from MOP regarding request for public right of way. Agreement that it is not the right time to approach the landowner requesting a right of way, due to recent upset caused by trespassers.

## 8. AOB

a) Annual Parish Council Meeting

We can defer until next year, run virtually or try to hold in August or September (if possible!). The Chair can stay in post until Summer 2021 without re-election if required.

Agreed to follow updates on government advice regarding social distancing and meetings, and to review at next virtual meeting.

b) The AGAR form

A witnessed, wet signature is still required and to be submitted by 31<sup>st</sup> July 2020. Despite changes in businesses opening, it remains policy that councils should not be meeting in person. If this virtual meeting is successful, we could witness MM sign AGAR form online (I can drop it to her house in advance of meeting). Not yet received accounts back from Vinings, so ZIC will update council on progress.

d) Insurance

Taking out policy with BHIB, as instructed by councillors. We have opted for 3-year policy, with annual invoice for £644.24.

e) Resignation

Long-standing councillor, Cllr John Kinnersley tendered his resignation. MM accepted his resignation. All councillors expressed their deep thanks for his longevity of service and dedication to Kinwarton Parish Council.

f) Footpath signpost

A monarch's Way signpost halfway up Captain's Hill has rotted through and needs replacing. ZIC to contact HOE Association and request it is replaced at their convenience.

g) Gerard Road Bears

Thanks to be sent from KPC to the residents who created the Gerard Road Bears display during Lock-down.

f) Biffa

Thanks to be sent to Biffa who work in Kinwarton for their hard work which has continued during lockdown.

Signed.....

Date.....