

# LOCAL GOVERNMENT ACT 1972 PARISH OF KINWARTON MEETING OF KINWARTON PARISH COUNCIL

## NOTICE IS HEREBY GIVEN THAT:

The next meeting of the Kinwarton Parish Council will be held as an

### **Online Zoom Meeting on Monday October 5<sup>th</sup> at 7:30pm**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

#### **District and County Councillors' Reports**

### **AGENDA**

#### **1. Apologies**

#### **2. Disclosure of interests**

#### **3. Confirmation of the Minutes**

#### **4. Matters arising from the Minutes**

#### **5. Ongoing matters.**

##### a) Parish Action Plans.

Repair of footpath to Coughton Fields Lane. Update.

##### b) Kinwarton Farm Shops forecourt

Awaiting response from landowner regarding state of the shops forecourt.

##### c) St Mary's Park

**Fallen tree** – ZIC contacted environment agency. Reference no. 1852776.

**Tree pollarding** – Consider finances and consider options.

**Concreting on bridge at small entrance** – quotation from John Clarke:

8.5mx1.7m labour and materials and skip to remove waste £1,100

**Quotation for new play equipment** – Kompan (see email)

**Kwik links** £25 for replacements and fitting from HAGS

##### d) Overgrown hedges in the parish

Awaiting quotation from Limebridge. Hedges identified in previous meeting:

-St Mary's Park (perimeter nettles etc; play park hedge; hedge outside on St Mary's road)

-Haselor Close tree –branch has already fallen

-Devonish Close

-Kinwarton Farm Road

-Kinwarton Road: from boundary sign up to Kinwarton House

-Captain's Hill central reservation: willows and shrubbery.

##### e) KPC noticeboards

Notice boards have been delivered. Awaiting date from John Clarke for boards to be put up. Precise location.

##### f) Captain's Hill service road verge

Awaiting quotation from Alan Caldwell-Jones for wooden bollards.

##### g) Pastures Residents Association dog bin request.

Decision to be made regarding whether to take on emptying costs.

h) Lowering pavement on Seymour rd to enable w'chair access

Awaiting update from Alan Caldwell Jones.

i) Document retention policy

j) Bank for KPC

Lloyds Bank

Unity Bank

k) Npower contract option (see email)

l) Newsletter

## 6. Planning applications

- **Application refused:** Planning Application Consultation 20/01392/COUO Alcester Business Centre: Change of use of office space in 4 Kinwarton Farm Road to 21 apartments.
- 20/02091/LDP 44 Throckmorton Road Alcester B49 6QB. Proposal - Timber framed garden building. 8x5 m at end of garden, max 2.4m high.

## 7. Financial Matters

a) Accounts for payment

|                                       |                   |
|---------------------------------------|-------------------|
| ZIC salary                            | £324.90           |
| ZIC remuneration for shredder oil     | £7.79             |
| ZIC remuneration for print cartridges | £25.50            |
| ZIC filing/shredding 4 hours          | £43.32            |
| Noticeboards                          | £2577.07(inc VAT) |

b) Precept money received from SDC

£15,000

c) VAT reclaim from 01.04.2019 – 31.03.2020

£1,285.71

Current balance in Community fund - £44,301.50

Current balance in Money Manager - £18,272. 99

d) Conclusion of Audit

Awaiting report of audit from PKF Littlejohn auditors.

## 8. Correspondence

Complaint from MOP about hedging on Kinwarton Farm Road near the shops.

## 9. AOB

a) Secure back-up of digital documentation

Onedrive Cloud Storage £59.99 per year

b) Website

contract pricing has increased as special offer ended - £18 including VAT monthly

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