

**MINUTES OF THE MEETING OF KINWARTON PARISH COUNCIL
VIRTUAL ZOOM MEETING, MONDAY 5th OCTOBER 2020**

Present:

Cllr M Moore MM (Chair)
Cllr N Loomes NL
Cllr M Giddings MG
Cllr M O'Rourke MOR
Cllr J Vining JV

Cllr Gill Foreman GF (Alcester Town Councillor, District Councillor)
Cllr M Cargill MC (Alcester Town Councillor, District Councillor, County Councillor)

Mrs. Z Illés-Cody ZIC (clerk and rfo)

Update from Cllr Mark Cargill, County Councillor

Local government reform: a County Council meeting was held on local government reform, exploring the possibilities of one or two unitary authorities in Warwickshire. General feeling is that Warwickshire County Council would prefer one, and boroughs and districts prefer two. The result of the meeting was that WCC should wait for the residents' consultation process to take place. Unfortunately, a unilateral decision was made by WCC and the report was submitted to the government without consultation. There will, however, still be consultation and due process, and will not be allowed to be 'rolled through.'

Covid-19: Urging care to be taken, as cases continue to rise in Stratford District.

Update from Cllr Gill Foreman, District Councillor

Covid-19 effects upon SDC finances: Emergency measures, supporting businesses and eligible residents have created a huge hole in the budget. SDC are working with WCC to look at sharing resources/services to save money. One area is the possibility of sharing a waste contract with Warwick, as the current contract ends July 2022.

43% of the working population in Stratford District re currently unemployed/on furlough or receiving benefits. The need to increase tourism again is paramount as it provides 9,000 jobs and generates £500 million. SDC are working with the Shakespeare Trust and a grant for £1.2million has been secured. Car park revenue is up to the same level as this time last year, but visitors appear to be for day trips only.

1. Apologies

Cllr C Armstrong CA

2. Disclosure of interests

None disclosed.

3. Confirmation of the Minutes

Minutes confirmed from September 2020 and signed as a true record. All councillors in agreement.

4. Ongoing matters.

a) Parish Action Plans.

Repair of footpath to Coughton Fields Lane. Awaiting response from ACJ. ZIC to follow up.

b) Kinwarton Farm Shops forecourt

Awaiting response from landowner regarding state of the shops forecourt. ZIC to follow up.

c) St Mary's Park

Fallen tree – ZIC to contacted environment agency and reported.

Tree pollarding – Consider finances and options again next month.

Hedging near concrete bridge entrance – quotation from John Clarke for 8.5mx1.7m concrete pad, materials and skip to remove waste £1,100. Quotation accepted.

Kwik links - £25 replacements and fitting from HAGS. ZIC to accept quotation. Proposed MG, seconded NL.

Quotation for new equipment - Councillors agreed to review next year for replacements swings as Autumn is not the best time of year to put in new equipment.

d) KPC noticeboards

Noticeboards delivered to ZIC. Awaiting John Clarke to erect boards.

e) Captain's Hill service road verge

Awaiting quotation from Alan Caldwell-Jones for wooden bollards. ZIC to follow up.

f) Community speed checks/signage on Kinwarton Farm Road

MC received documentation from police and testing the locations. Has got 8-10 volunteers and awaiting police background checks and training.

g) Pastures Residents Association dog bin request.

Betts happy for KPC to take over cost of emptying bins. Made KPC aware of past vandalism and fires in bins. 5 bins at £111.86/year emptying. Discussion interrupted by Zoom session ending. Councillors agreed to recommence discussion at the next meeting with larger number of councillors present.

h) Lowering pavement on Seymour rd to enable w'chair access

Awaiting update from ACJ.

i) Document retention policy

Policy proposed by ZIC for retaining or safely disposing of sensitive documentation unilaterally agreed by councillors.

j) Bank for KPC

ZIC to switch accounts to Lloyds due to poor service from HSBC. Other option is Unity Trust Bank, but with Lloyds branch in Alcester, will try this service.

k) Npower contract option

contract option provided is considerably more than currently paid. ZIC to follow up with provider to see if a better deal is available.

l) Newsletter

Newsletter for residents to be written after noticeboards and hedge cutting completed.

m) Hedge trimming in Kinwarton

Limebridge Rural quoted £1200+VAT for comprehensive cutting back/strimming of overgrown hedges and undergrowth around parish. Councillors voted unanimously in favour of accepting quotation.

-St Mary's Park (perimeter nettles etc; play park hedge; hedge outside on St Mary's road)

-Haselor Close tree –branch has already fallen

-Devonish Close

-Kinwarton Farm Road

-Kinwarton Road: from boundary sign up to Kinwarton House

-Captain's Hill central reservation: willows and shrubbery.

5. Planning applications

- **APPLICATION REFUSED:** Planning Application Consultation 20/01392/COUO Alcester Business Centre. Change of use of office space in 4 Kinwarton Road to 21apartments.The proposal includes 17 1B2P apartments, 2 2B4P apartments and 2 Studio Apartments
- 20/02091/LDP 44 Throckmorton Road Alcester B49 6QB. Proposal:Timber framed garden building 8x5m at end of garden. Max 2.4m high. No objection raised.

6. Financial Matters

a) Accounts for payment	
ZIC salary	£324.90
ZIC remuneration for shredder oil	£7.79
ZIC remuneration for print cartridges	£25.50
ZIC filing/shredding 4 hours	£43.32
Noticeboards	£2577.07(inc VAT)
b) Precept money received from SDC	£15,000
c) VAT reclaim from 01.04.2019 – 31.03.2020	£1,285.71

Current balance in Community fund - £44,301.50
Current balance in Money Manager - £18,272. 99

d) Conclusion of Audit
Awaiting report of audit from PKF Littlejohn auditors.
All payments were approved. Proposed NL and seconded MG.

7. Correspondence

Complaint from MOP about hedging on Kinwarton Farm Road near the shops.

8. AOB

- a) Secure back-up of digital documentation
Onedrive Cloud Storage £59.99 per year. Proposed MG, seconded MOR.
- b) Website
Contract pricing has increased as Special offer ended – now £18 including VAT monthly. WCAG legislation for web content accessibility guidelines. ZIC to research further requirements to ensure KPC website compliant.
- c) Zoom subscription.
To allow meetings to run smoothly, KPC to pay for annual subscription of £119.90/year for unlimited time and meetings. Proposed MG, seconded MOR.

Signed.....

Date.....