

**MINUTES OF THE MEETING OF KINWARTON PARISH COUNCIL
VIRTUAL ZOOM MEETING, MONDAY 2nd NOVEMBER 2020**

Present:

Cllr M Moore MM (Chair)
Cllr K Rees KR (Vice-Chair)
Cllr N Loomes NL
Cllr M O'Rourke MOR
Cllr J Vining JV

Cllr Gill Foreman GF (Alcester Town Councillor, District Councillor)
Cllr M Cargill MC (Alcester Town Councillor, District Councillor, County Councillor)

Mrs. Z Illés-Cody ZIC (clerk and rfo)

Update from Cllr Gill Foreman, District Councillor

- Number of Covid cases has increased considerably in the past 6 weeks. North of the Warwickshire has recorded twice as many cases.
- SDC paying out self-isolating grant to eligible residents. Residents can now apply for the grant if they won't get paid from work, but there are a large number of criteria to fulfil in order to qualify.
- Cabinet meeting on 9/11/2020, Public Open Spaces and options for maintenance and management, leading on from discussion with residents of The Pastures. Recommendations to the cabinet, which will then go to full council, will be that is a Town or Parish Council decides not to take over the ownership of the designated public open space, SDC will take up the ownership of the land and be responsible for the maintenance. This would apply from 1st January 2021. This would prevent new developments from being subject to high management fees which residents find difficult to pay.
- Financial deficit due to Covid-19 for SDC is considerable. Consideration is being given to reducing staff, sharing resources with WDC.
- Site Allocation Plan preferred option version consultation started 29/10/202-18/12/2020. See SDC website for further details/comment.
- Grieg Hall – ATC and SDC in negotiations regarding a lease and looks positive for an agreement. Cabinet will need to approve and ATC to sign off. A large amount of work will be required but with residents' support it could be an exciting cultural hub for the community. Opportunity will be provided for residents to give their ideas.

Update from Cllr Mark Cargill, County Councillor

- Schools – infections in many local schools. SDC working hard with schools on school transport Covid-19 safety.
- Hope that there will be a return to tiered system after lockdown so that the businesses are able to continue rebuilding themselves.
- Covid testing station should be coming to Stratford.
- Test and Trace is working well but the huge volume of tests occurring is meaning that the number of contacts is beyond the capacity of the system. Hope that the lockdown will allow Test and Trace to reach contacts more effectively as the numbers decrease.

1. Apologies

Cllr M Giddings MG
Cllr C Armstrong CA

2. Disclosure of interests

None disclosed.

3. Confirmation of the Minutes

Minutes confirmed from October 2020 and signed as a true record. Proposed MOR, seconded NL.

4. Ongoing matters.

a) Parish Action Plans.

Repair of footpath to Coughton Fields Lane. ACJ confirms the proposed extension of works has been added to the schedule but suggests that we are some years away from any repairs commencing.

b) Kinwarton Farm Shops forecourt

Awaiting response from landowner regarding state of the shops forecourt. ZIC to follow up next month.

c) St Mary's Park

Tree pollarding – Await outcome of environment agency and Limebridge contract before reviewing scope of tree pollarding required.

Kwik links – HAGS have clarified that 16 links are required for swings at a cost of £48 for parts. Labour would cost £350 plus VAT. ZIC to follow up enquiry to insurance company to discuss whether insurance would be affected if the Council or other contractor replaced these instead.

d) KPC noticeboards

Noticeboards have been erected by John Clarke. Invoice to be paid (see Financial Matters, point 6).

e) Captain's Hill service road verge

Awaiting quotation from Alan Caldwell-Jones for wooden bollards. Enquiry to be made about double yellow line painting on Captain's Hill service road to prevent inconsiderate parking which causes large vehicles to mount the kerb and grass.

f) Community speed checks/signage on Kinwarton Farm Road

MC received documentation from police and will send out electronic forms to volunteers.

g) Pastures Residents Association dog bin request.

Letter received from Chair of the Pastures Residents' Association requesting that the Parish Council take over the emptying costs of the 5 dog bins on the Pastures' land. GF, District Councillor to liaise with District Planning regarding the planning approval stipulations over the number of dog bins on the site. Options to be discussed further with this information. ZIC to write to Chair of the Pastures RA..

h) Lowering pavement on Seymour rd to enable w'chair access

Awaiting update from ACJ. Restructuring in Highways and in Traffic and Safety departments is slowing decision making.

i) Bank for KPC

Lloyds are not accepting new business customers. Councillors agreed that ZIC should switch to Unity Trust Bank. Proposed KR, seconded MOR.

j) Npower contract option

Renewed contract offer is still higher than existing prices. Remain on existing contract.

k) Newsletter

Newsletter for residents to be written following hedge trimming completion.

l) Hedge trimming in Kinwarton

Limebridge Rural due to start contract for hedge trimming and tidying imminently. Concerns raised that KPC do not pay for the hedge cutting on Redrow land as this will set a precedent for the future. ZIC to check quotation from Limebridge and to advise accordingly.

m) Secure back-up of digital documentation

Onedrive Cloud Storage has been purchased for £59.99/year

n) WCAG

Further research into requirements.

o) Zoom subscription purchased to allow unlimited time within meetings

p) Conclusion of audit

Awaiting report of audit from PKF Littlejohn. Deadline is November 30th 2020.

5. Planning applications

- 20/02790/FUL35 Kinnersley Road – Conservatory to rear. No objections raised.

6. Financial Matters

a) Accounts for payment

ZIC salary	£324.90
Onedrive cloud storage (reimburse ZIC)	£59.99
Zoom Subscription (inc tax) (reimburse ZIC)	£143.88
Limebridge Ltd	£258.00
John Clarke	£310.00
JM Roberts	£800.00
Npower	£821.76
Chris Andrews Garden Services	£80.00

All payments approved. Proposed KR, seconded NL.

7. Correspondence

Complaint from MOP about hedging. Hedging contract due to be fulfilled imminently.

8. AOB

a) Remembrance Sunday

In absence of formal events due to Covid-19, MM to lay KPC wreath on grassy island on Winchcombe Road on Remembrance Sunday. Neighbours to hold 2 minutes' silence from own doorways. Trumpeter to play Last Post.

Signed.....

Date.....